Present:
Alison Schmitke, Ocean Howell, Bree Nicolello, Kassia Dellabough, Susan Lesyk, Lee Rumbarger, Kelli Matthews, John Gage, Lisa Freinkel, Kimberly Johnson, Harinder Khalsa, Sue Eveland, Frances White, Karen Sprague, Bill Harbaugh, David Levin, Susan Anderson

Absent:
Michele Henney, Lawrence Sugiyama, Loren Kajikawa, David Adams, David Mazzocco, Erika Goto, Dustin Valdez, Andrew Bonamici, Dave Hubin, Ron Bramhall

AGENDA

1. Introductions

2. Council Member Notebooks

3. Undergraduate Council Charge

4. Chair Vote

5. 2015-2016 Agenda Overview
   a. Proposal Review
   b. UGC’s Contribution to Campus Discussions/Initiatives

Introductions:
Members introduced themselves to the council.

Charge:
Alison Schmitke read the Undergraduate Council Charge to the Council and called for the Council to center their work around the undergraduate experience.
**Undergraduate Council Chair Election:**

Lisa Freinkel called for nominations from the Council.

Kassia Dellabough nominates Alison Schmitke to serve as the chair of the undergraduate council.

Bill Harbaugh seconds the nomination.

**Discussion:**

Kassia: Alison has done a wonderful job as chair, and I’m glad she’s willing to serve.

Frances White: Alison is great at keeping things on track and works well with the other councils.

**Vote:**

*All in favor of elected Alison Schmitke for a one year term as Chair, Undergraduate Council.*

**Other:**

It was suggested that the Council post agendas to the senate website.

**Proposal review:**

Two proposals on the docket for next two meetings, Geography and Food Studies.

These proposals are requesting that they are retroactive, but it was pointed out by the Registrar that this is not easy to do. There won’t be a degree audit ready. It will be possible to implement the changes for Winter term.

The Committee on Courses Chair suggests that for all proposals submitted to the council the course lists should be regularized. If the courses are not real, they need to be flagged and noted as such on the proposal. Sometimes the proposer doesn’t realize they can’t list imaginary courses.

**Other Discussion: What other policies should the Council consider this term?**

Policy on non-repeatable courses.

- Several committees aligned on this. Academic council is taking it on as a council. It will be a combined effort.
- It was posed to the council whether it’s worth it to have a policy review process. Should we have benchmarks/timeline?
- Last year we saw ways that we need to work better with other groups. Particularly the senate. Need to be able to make decisions on things that are in our charge. Let’s find a way that we can do our work.
- A chart showing how all the councils work together was requested.
- The president’s charge to the campus – how can we work within it. #3 is a place that this council can start or contribute to a conversation. Assessment, retention,

**Possible future agenda items:**

- Online courses
- Non credit/credit bearing courses.
- How do we define a quality academic experience.
- If we could tackle those this year, that would be impressive.
- Transfer credit
- Reasons why students stop out/withdraw

It was pointed out that the council created a principal of bilateral engagement. Can we craft principals to guide our work?

There are lots of things we don’t know – are transfer credits bogus? It would be nice to get guidance from UGC. As we uncover problems from our vantage point, it would be good to have some thoughts from this council before we move forward with those things.

Some questions can’t be answered by the data. You don’t know if a student went to Lane or if they took the class in their high school.

We have certain changes we can make as a university, but might not be politically popular. We can’t refuse the credit – but we can change the requirements. If students are graduating from here but haven’t done the BA/BS requirements here. What does that mean to our brand? And effects our business model.

Transfer data is murky. Traditional transfer credits. Plus duel enrollment. We just don’t have the data.

What kind of transfer students are coming into the University

Why are people leaving? Is there any way to track and see why folks are leaving?

How can we provide as many safety nets as possible?

**Next meeting:**

Undergraduate Council
October 13, 2015

LOKEY EDUCATION 119
10:00-11:30