

## Committee Created: 5/23/18

### CONTINUOUS IMPROVEMENT AND EVALUATION OF TEACHING COMMITTEE [Tier 1]

#### 1) Name of Committee followed by [Committee Tier Number in brackets]:

Continuous Improvement and Evaluation of Teaching Committee [Tier 1]

#### 2) Brief Description:

The committee collects feedback on the *Continuous Improvement and Evaluation of Teaching System* (CIETS), makes minor changes to the instruments based on stakeholder feedback, and advises the Senate on significant changes as needed.

#### 3) Background:

Created by Senate legislation US17/18-19: "Implementing a System for the Continuous Improvement and Evaluation of Teaching" on May 23, 2018.

#### 4) Charge and Responsibilities:

The committee collects feedback on the *Continuous Improvement and Evaluation of Teaching System* (CIETS), makes minor changes to the instruments, and advises the Senate on significant changes as needed. Any proposals for Senate action during an academic year should be proposed in writing no later than the beginning of Spring Term.

#### 5) Membership Requirements:

- ~~Three to five~~ **Nine faculty, broadly representative by college**, including at least one career instructional faculty, one tenured professor, and one Senator, appointed by the Committee on Committees. **Faculty will be represented as follows: one each from CAS Humanities, CAS Social Sciences, CAS Natural Sciences, College of Business, College of Education, Law School, School of Music and Dance, School of Journalism and Communication, College of Design.**
- One graduate student, appointed in consultation with the GSA and the GTFF.
- One undergraduate student appointed in consultation with the ASUO.
- Ex-officio members to include designees from the Office of the Provost, the Registrar, and the Teaching Engagement Program.

#### 6) Leadership Structure (Chair, Convener &/or Staff):

- a) Chair: Elected
- b) Convener: Office of the Provost ex-officio member
- c) Staff: Office of the Provost

#### 7) Election of Chair (quarter, week or "at the first meeting"):

Annually at the first meeting.

#### 8) Length of Term:

- a) Non-Students (faculty, OA's OR's, Classified): 2 years, staggered
- b) Students: 1 year
- c) Ex officio: indeterminate

9) Term Limits:

- a) For the Chair: none
- b) For Committee Members: none
- c) Ex officio: none

10) Frequency of Meetings:

At least quarterly.

11) Workload Designation:

- a) For the Chair: Tier 1
- b) For Committee Members: Tier 1

12) Reporting Deadline(s):

The Continuous Improvement and Evaluation of Teaching Committee shall report to the University Senate. At a minimum this report shall be in the form of an annual written report submitted by the Committee Chair to the Senate President and Senate Executive Coordinator no later than June 1. The committee shall also make additional written or oral reports to the Senate as necessary.

13) Current Members [***Leave blank at present***]:

14) Type:

Standing Committee

15) Category:

Academic

16) Selection Process:

Appointed

17) Additional Information: