

## **Tenth-Year Review: Committee Updates/Revisions Template** **"Seventeen Points" Format**

1) Name of Committee [~~Tier Number for Committee Members~~]:

2) Brief Description:

~~The Senate Nominating Committee nominates individuals to various Senate and University Committees upon request by the Senate President.~~

3) Background:

4) Charge and Responsibilities:

~~Defined by the Senate By-Laws:~~

~~5.3 Senate Nominating Committee. The Senate Nominating Committee nominates individuals to various Senate and University Committees upon request by the Senate President. The Committees which are under the jurisdiction of the Senate Nominating Committee are internal Senate Committees, University Standing Committees, Senate members of Administrative Advisory Groups, Inter-institutional Faculty Senate, Senate ad hoc committees and other committees as requested by the Senate President or the President of the University. The Senate Nominating Committee shall also nominate candidates for President-Elect and Vice-President of the Senate.~~

5) Membership Requirements:

~~Defined by the Senate By-Laws:~~

~~5.3 The Senate Nominating Committee shall consist of three (3) current Senators appointed by the incoming Senate President. The term of office is one year commencing when the Senate President assumes office.~~

6) Leadership Structure (Chair, Convener &/or Staff):

\_\_\_\_\_ a) Chair:

\_\_\_\_\_ b) Convener:

\_\_\_\_\_ c) Staff:

7) Election of Chair (quarter, week or "at the first meeting"):

8) Length of Term:

\_\_\_\_\_ a) Non-Students (faculty, OA's OR's, Classified):

\_\_\_\_\_ b) Students:

\_\_\_\_\_c) Ex officio:

9) Term Limits:

\_\_\_\_\_a) For the Chair:

\_\_\_\_\_b) For Committee Members:

\_\_\_\_\_c) Ex officio:

10) Frequency of Meetings:

11) Workload Designation:

\_\_\_\_\_a) For the Chair:

\_\_\_\_\_b) For Committee Members:

12) Reporting Deadline(s):

13) Current Members [*Leave blank at present*]:

14) Category or Type:

Internal Senate Committee

15) Department:

16) Selection Process:

Appointed

17) Additional Information: