

Tenth-Year Review: Committee Updates/Revisions Template **“Seventeen Points” Format**

1) Name of Committee [Tier Number for Committee Members]: **Ombuds** Administrative Advisory **Group (Ombuds AAG)** ~~Ombuds Advisory Committee~~ [Tier 2]

2) Brief Description:

The Ombuds ~~AAG Advisory Committee~~ was established to advise the Ombuds person of trends among their respective constituencies and to seek guidance for pro-active resolution. The Ombuds office shall be maintained according to the confidentiality, ethics, standards, and best practices of the International Ombudsman Association (IOA), the national industry leader in this field. The Ombuds Office reports directly to the President and shall be filled by active IOA members. The Ombuds Office shall provide the President and UO Senate an annual report of campus climate trends and resources utilized according to the standards and best practices and post the information publically on the Ombuds Office website.

3) Background:

In the summer of 2010 the UO Senate Ad Hoc Committee on Respectful Workplace was formed. The committee included all campus stakeholders, to make recommendations to the UO Senate regarding a campus wide cultural shift for a respectful workplace. The committee reviewed UO policies, Collective Bargaining Agreements (CBA), state and federal laws, and policies at other institutions of higher education. Educating ourselves about Ombuds Offices and the International Ombudsman Association (IOA) was our focus. The Classified Staff, Officer of Administration Council (OAC), Faculty Advisory Council (FAC), and Associated Students of the University of Oregon (ASUO) were strong supporters of the establishment of an Ombuds office and participated in the development process in several stages along the way. We found that ten of the PAC 12 institutions have an Ombuds Office and all of our comparator peer institutions have an Ombuds Office. In the March 2013 UO Senate meeting, a resolution was passed to support the University’s decision to hire an Ombuds person for our campus.

The OA Council views the Ombuds office as being extremely important and will select a member from within the council or general OA population each year to participate on the Ombuds ~~AAG Advisory Committee~~ and serve as a liaison between the OAC and Ombuds office.

4) Charge and Responsibilities:

The charge of this ~~advisory group committee~~ is to provide a sounding board to bounce concepts and ideas as well as serving as constructive critics to assess many campus initiatives. During the first year and every 10 years following, the Ombuds ~~AAG Advisory Committee~~, will review this document and the role of the committee in consultation with the UO Ombuds person in order to establish the most effective and collaborative advisory committee. Recommendations for changes in this committee will be brought to the UO Senate for approval.

5) Membership Requirements:

Members of the Ombuds ~~AAG Advisory Committee~~ shall be recommended by their respective constituencies and shall include one representative from each collective bargaining unit (SEIU, GTFF, Teamsters, and United Academics), from the Officers of Administration Council, ASUO,

one non-GTFF graduate student, and one NTTF representative, as well as two tenured faculty representatives. There shall also be an ex-officio representative from the University Administration. The list of chosen representatives shall be provided to the Committee on Committees for review. If the Committee on Committees has recommendations regarding the make-up of this **advisory group committee**, it must contact all of the constituencies to collaborate in assuring adequate equity and inclusion in membership.

6) Leadership Structure (Chair, Convener &/or Staff):

- a) Chair: Chair is also convener
- b) Convener:
- c) Staff: unknown

7) Election of Chair (quarter, week or “at the first meeting”):

Election of the chair will be at the first meeting of each new academic year in September.

8) Length of Term:

- a) Non-Students (faculty, OA’s, OR’s, Classified Staff): 1 year
- b) Students: 1 year
- c) Ex officio: 1 year

9) Term Limits:

- a) For the Chair: 1 term
- b) For Committee Members: no limit
- c) Ex officio: no limit

10) Frequency of Meetings:

Once per term or more often as needed.

11) Workload Designation:

Tier 2

12) Reporting Deadline(s):

None. Ombuds Program will make an annual report to the University President and the UO Senate.

13) Current Members [*Leave blank at present*]:

14) Category or Type:

Administrative Advisory **Group Committee**.

15) Department:

Administrative

16) Selection Process:

Committee Members will be appointed by the constituencies listed in the Resolution passed by the UO Senate in March 2013. Constituencies are: SEIU, GTFF, Teamsters (UO Campus

Printers), United Academics, Officer of Administration Council, and ASUO. The ASUO will recommend one (1) grad student not represented by the GTFF. The UO Senate President may select two (2) tenured faculty and one (1) NTTF representatives and the University President shall choose his/her ex-officio designee. The selection process may change based on the recommendation of the first year's work of the Ombuds ~~AAG Advisory Committee~~.

17) Additional Information:

18) Comments [*Will not appear on the committee website page*]: