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## **REASON FOR POLICY**

Needs to be developed

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## **ENTITIES AFFECTED BY THIS POLICY**

Needs to be developed

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## **WEB SITE ADDRESS FOR THIS POLICY**

If the policy is not posted as a separate file on the policy library, please provide the link in the spreadsheet.

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## **RESPONSIBLE OFFICE**

For questions about this policy, please contact the Division of Student Life at (541) 346-3216  
[vpsl@uoregon.edu](mailto:vpsl@uoregon.edu).

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## **ENACTMENT & REVISION HISTORY**

Stat. Auth.: ORS 351 & ORS 352  
Stats. Implemented: ORS 351.070  
Hist.: UOO 3-1990, f. & cert. ef. 2-14-90

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## **POLICY**

(1) **Mandatory Use:** The University has established a number of formal petition processes that apply when students wish to request a waiver of or exception to University policy or procedure which applies to them. Where such a process has been established, students must follow that process to have their requests considered.

(2) **Procedural Requirements:** University offices with established petition processes shall make reasonable efforts to publish the availability of the process, shall train staff to advise students on the use of the process, and shall maintain an adequate store of appropriate petition forms or other relevant materials.

(3) **Informal Petitions:** Where no formal petition process is established, students are free to request reconsideration of decisions affecting them by writing to the decision-maker and making such a request.

(4) **Grounds for Appeal:** The denial of a petition is not a subject for a grievance complaint unless the student believes prohibited discrimination, abuse of discretion or arbitrary and capricious action has

**POLICY 571.003.0105**  
**Student Petition Processes**

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occurred. If this appears to be the case, the student may file a grievance under OAR 571-003-0110, 571-003-0115, or under OAR 580-015-0090.

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**RELATED RESOURCES**

Provide links to forms, external pages, implementation guides, etc. if applicable. Leave blank if not.