
University of Oregon Committee on Courses (UOCC) Annual Report 2017-2018

Committee membership:

Bramhall, Ron, Convener
Brand, Colin*
Bryant-Berg, Kristy*
Cherry, Christian*
Greenbowe, Tom*
Jefferis, Mike

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Warden, Kathy, Staff
White, Frances*, Chair
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Course Summary:

Fall term: 109 total courses were submitted for review. 54 were approved including 26 admin actions and 28 courses. 55 courses were rolled forward to winter term.

Winter term: 121 total courses were submitted for review. 59 were approved including 31 admin actions and 28 courses. 60 courses were rolled forward to winter term. 2 courses were withdrawn.

Spring term: 214 total courses were submitted for review. 163 were approved. 50 courses were rolled forward to winter term. 1 course was withdrawn.

Final Curriculum Reports:

<https://registrar.uoregon.edu/faculty-staff/curriculum-reports>

Other Curriculum Matters:

College of Arts and Science

Fall Term:

- The dean of the College of Arts and Sciences, with endorsement by the associate vice provost for academic excellence and the vice provost and dean for undergraduate studies, has approved minor changes to the **degree requirements for the bachelor of arts and bachelor of science in political science**. PS 406 Internship will be replaced with PS 404 Internship in the requirements of the major. In addition, credits for the internship course will change from 4 to 2 credits. This changes the total credits students can earn for internships from 10 to 8. *Effective fall 2017.*
- The dean of the College of Arts and Sciences, with endorsement by the associate vice provost for academic excellence and the vice provost and dean for undergraduate studies, has approved minor changes to the **degree requirements for the minor in philosophy**. At present, the minor requires all three history courses—HIST 310, 311, and 312. The change requires only two of the three history courses for the minor (while keeping the requirement for 16 upper-division credits). *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with endorsement by the associate vice provost for academic excellence and the vice provost and dean for undergraduate studies, has approved minor changes to the **degree requirements for the bachelor of arts and bachelor of science in religious studies**. Bachelor's degrees will now include REL 411 Making Sense of Religion as a required course, with a shift in distribution in electives, and 24 upper-division credits rather than 28. *Effective fall 2018.*

Winter Term:

- The dean of the College of Arts and Sciences, with approval by the Undergraduate Council, has approved changes to the **degree requirements for the bachelor of arts and bachelor of science in political science**. In summary, students will be required to take two of three 100-level core courses, and two of six 200-level courses that are gateways to new career-related paths. *Effective fall 2018.*

- The dean of the College of Arts and Sciences, with approval by the Undergraduate Council, has approved changes to the **degree requirements for the bachelor of arts and bachelor of science in women's, gender, and sexuality studies**. The changes are made to create a more sequenced curriculum, introduce several 200-level courses as introductions to more advanced 300- and 400-level courses, and define path options through the major. The overall credits required for the major remains unchanged at 48 credits. *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with approval by the Undergraduate Council, has approved changes to the **requirements for the minor in women's, gender, and sexuality studies**. The changes are made to create a more sequenced curriculum and introduce several 200-level courses as introductions to more advanced 300- and 400-level courses. The overall credits required for the minor remains unchanged at 24 credits. *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with approval by the Undergraduate Council, has approved changes to the **requirements for the minor in queer studies**. The changes are made to create a more sequenced curriculum and introduce several 200-level courses as introductions to more advanced 300- and 400-level courses. The overall credits required for the minor remains unchanged at 24 credits. *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with the endorsement of the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved a minor change to the **degree requirements for the bachelor of arts in French**. The change allows FR 150 to count toward the 12 credits of French electives. This is an exception to the requirement that those electives must be upper-division courses. *Effective fall 2018.*
- The provost, upon recommendation of the dean of the College of Arts and Sciences and in consultation with the Undergraduate and Graduate Councils, has approved **changing the name of the Folklore Program to the Folklore and Public Culture Program**. With approval by the Undergraduate Council and the Graduate Council, this name change also applies to the bachelor of arts, minor, undergraduate certificate, master of arts, and master of science in folklore. *Effective fall 2018.*
- The Office of the Registrar has confirmed and the UOCC approved the availability of a **new subject code, ICH**. This subject code will be used for courses teaching the Ichishkíin language, an indigenous language of the Pacific Northwest.

Spring Term:

- The dean of the College of Arts and Sciences, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved a minor change to the **degree requirements for the bachelor of arts in Chinese**. The change applies to the “culture-intensive option” and replaces one of the required survey courses (out of a total of four) with a capstone research course, CHN 495. *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with approval by the Graduate School and the Graduate Council, has approved the proposal to **remove the graduate concentration in Slavic linguistics from the Russian, East European, and Eurasian graduate program**. *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with approval by the Graduate School and the Graduate Council, has approved minor changes to the **degree requirements for the PhD in chemistry in the biochemistry track**. For biochemistry students, the current requirement of “at least **six** graded graduate courses (3 or 4 credits each) in biochemistry or a related field” is changed to “at least **three** graded graduate courses (3 or 4 credits each) in biochemistry or a related field.” *Effective fall 2018.*
- The dean of the College of Arts and Sciences, with approval by the Graduate Council, has approved changes to the **degree requirements for the master of arts in Asian studies**. The changes to admissions and graduation requirements are intended to streamline and simplify admissions and graduate requirements so that students may be able to graduate in as little as four terms rather than six. The changes are in line with similar programs at comparator schools such as Yale, Georgetown, Colorado. Changes are detailed in a separate memo and in catalog edits for the next catalog. *Effective fall 2018.*

Charles H. Lundquist College of Business

Spring term:

- The dean of the Lundquist College of Business, with endorsement by the Graduate School and approval by the Graduate Council, has approved a series of **changes to the requirements for the master of business administration specializations in sports business,**

sustainable business practices, innovation and entrepreneurship, and finance and securities analysis. *Effective fall 2018.*

- The dean of the Lundquist College of Business, with approval by the Undergraduate Council, has approved a **minor in sports business.** *Effective fall 2018.*
- The dean of the Lundquist College of Business, with approval by the Undergraduate Council, has approved a **minor in entrepreneurship.** *Effective fall 2018.*
- The dean of the Lundquist College of Business, with approval by the Undergraduate Council, has approved **changes to the certificate in global management.** The changes, *effective fall 2018,* are as follows:
 - Change the title of the certificate to “global business”
 - Replace FIN 463 with BA 252 in the required course list
 - Add BA 101 to the requirements
 - Change the area studies credit requirement from 24 credits to 20 credits, allowing 4 credits of second-year language in this category
 - Add an alternative to the second-year language requirement of a preapproved study-abroad or internship program
 - Allow all majors to complete the certificate

College of Design

Winter term:

- The dean of the College of Design, with approval by the Undergraduate Council, has approved **changing the requirements for the bachelor of fine arts in product design,** reducing the total credits required from 220 credits to 184 credits. *Effective fall 2018.*
- The dean of the College of Design, with the endorsement of the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved a minor change to the **degree requirements for the bachelor of arts in art history.** The change creates a residency requirement in which at least four (16 credits) of eight (32 credits) upper-division courses must be taken in residence at University of Oregon. *Effective fall 2018.*

- The dean of the College of Design, with the endorsement of the Graduate Council, the associate vice provost for academic excellence, and the dean of the graduate school, has approved minor changes to the **degree requirements for the master of nonprofit management**. Changes are summarized below. *Effective fall 2018*.
 - Remove PPPM 526 Strategic Planning (4 credits) from required core courses
 - Add PPPM 610 Research Skills (2 credits) to required core courses (this course must be regularized by the end of the 2018–19 academic year)
 - Require PPPM 507 Nonprofit Financial Management (4 credits) (searching presently for a new course number—683?) instead of PPPM 684 Public and Nonprofit Financial Management
 - Total credits change from 72 to 70

Spring term:

- The dean of the College of Design, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved **changes to the honors requirements for the bachelor of arts in art history**. The changes, *effective fall 2018*, are as follows:
 - Adjust the enrollment requirements from four lower-division and three upper-division art history courses to two lower-division and four upper-division art history courses
 - Automatically confer honors designation to Robert Donald Clark Honors College students majoring in art history, so long as at least one art history faculty member is on the committee, based on the more stringent requirements for CHC theses.
- The dean of the College of Design, with approval by the Undergraduate Council, has approved **changes to the requirements for the bachelor of architecture degree**. The new requirement has only one path. This revision does not change the number of courses nor the credit hours required to fulfill the requirements for the BArch degree. *Effective fall 2018*, all undergraduates must take the following:
 - ARH 314 History of World Architecture I (from ancient to gothic)
 - ARH 315 History of World Architecture II (from 1400 to the present)
 - Two other architectural history courses taught in either the Department of the History of Art and Architecture, the Department of Architecture, the Interior Architecture Program, the Department of Landscape Architecture, or the Historic Preservation Program.
- The dean of the College of Design, with approval by the Undergraduate Council, has approved **changing the requirements for the bachelor of fine arts in art and technology**. The degree will change from a five-year, 220-credit degree to a four-year, 180-credit

degree, in alignment with national standards and the reduction of the University of Oregon BFA requirements from 220 credits to 180 credits. *Effective fall 2018.*

- The dean of the College of Design, with approval by the undergraduate council, has approved **changing the requirements for the bachelor of fine arts in art with concentrations in ceramics, fibers, metalsmithing and jewelry, painting, photography, printmaking, or sculpture.** The degree will change from a five-year, 220-credit degree to a four-year, 180-credit degree, in alignment with national standards and the reduction of the university of Oregon BFA requirements from 220 credits to 180 credits. The bachelor of fine arts degrees in ceramics, fibers, metalsmithing and jewelry, painting, photography, printmaking, and sculpture will be “sunsetting.” *Effective fall 2018.*
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College of Education

Fall term:

- The dean of the College of Education, with endorsement by the associate vice provost for academic excellence and the vice provost and dean for undergraduate studies, has approved **changes to the minor in special education and the special education certificate.** SPED 412 Foundations of Disability II will no longer be required for the minor or the certificate, and instead will be an optional course. The change does not affect the overall required credits for either credential. *Effective fall 2017.*

Winter Term:

- The dean of the College of Education, with approval by the Graduate Council, has approved changes to the **degree requirements for the master of education in curriculum and teaching.** Changes are summarized below. *Effective summer 2018.*
 - Eliminate the fifth and final term from the curriculum
 - Reduce the total number of credits required to 62
 - Discontinue EDST 611, EDST 641, EDST 644, EDST 618, and EDST 615
 - Change takes effect starting with the cohort admitted for summer 2018
 - Current cohort to be given the option to forego the fifth term and graduate under the revised curriculum, or to graduate under the existing five-term structure
- The dean of the College of Education, with the endorsement of the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for

undergraduate studies, has approved a minor change to the **requirements for the minor in leadership and administrative skills**. The change states that 18 of 24 total credits are to be completed by taking six courses in leadership and administrative skills; the remaining 6 credits may be completed from a list of eligible courses outside the department. *Effective fall 2018.*

Spring Term:

- The dean of the College of Education, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved minor **changes to the bachelor of arts and the bachelor of science degrees in communication disorders and sciences**. *Effective fall 2018*, the changes are as follows:
 - Eliminate CDS 443 as a required course and replace it with an elective requirement from a list of approved courses
 - Eliminate CDS 446 as a required course
- The dean of the College of Education, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved minor **changes to the bachelor of arts and the bachelor of science degrees in educational foundations**. *Effective fall 2018*, the changes are as follows:
 - Eliminate EDST 231 as a required course
 - Adjust the six-course science requirement to provide students more flexibility in which science courses may count toward a degree
- The dean of the College of Education, with endorsement by the Graduate School and approval by the Graduate Council, has approved **changes to the doctor of education in educational leadership**. The changes include clarifications of learning objectives, alignment, and sequencing of the curriculum to reflect learning objectives, and the development of alternative modes of delivery. *Effective fall 2018.*
- The dean of the College of Education, with endorsement by the Graduate School and approval by the Graduate Council, has approved **changes to the doctor of philosophy in educational leadership**. Changes are summarized below, *effective fall 2018*:
 - Change its title to “quantitative research methods in education”
 - Improve coherence in the curriculum and reduce credits from 139 to 108
 - Emphasize strong training in methods
 - Change many course credits from 4 to 3
 - Provide flexibility and depth in substantive content emphasis

- Strengthen apprenticeship model
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Robert Donald Clark Honors College

Fall Term:

- The dean of the Clark Honors College, with endorsement by the associate vice provost for academic excellence and approval by the UOCC, has approved **changes to course categories and titles for HC courses**. The proposed changes are as follows (*effective fall 2017*):
 - The title (that currently reads “Literature and History Requirements”) should now read “Lower-Division Arts and Letters and Social Science Requirements”
 - The “Honors College Literature” section should now be labeled “Honors College Arts and Letters (Lower Division)”
 - The “Honors College History” section should now be labeled “Honors College Social Science (Lower Division)”
 - The “Honors College Literature or History Research” section should now be labeled as “Honors College Arts and Letters or Social Science Research”
 - The title that shows up at the end of each course listing should read “HC Arts and Letters (Lower Division)” and “HC Social Science (Lower Division).”
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School of Journalism and Communication

Fall Term:

- The dean of the School of Journalism and Communication, with approval by the Graduate School and the Graduate Council, has approved **changes to the curriculum for the master of arts and master of science degrees in advertising and brand responsibility**. The curriculum is being updated to reflect current trends in the field. The changes do not affect the overall credits required. *Effective fall 2018*.

Spring Term:

- The dean of the School of Journalism and Communication, endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the

vice provost and dean for undergraduate studies, has approved a series of **changes to the core curriculum and to the requirements outside the journalism school that are required for the bachelor of arts and bachelor of science degrees in journalism, journalism: advertising, journalism: media studies, and journalism: public relations**. The curriculum is being updated to reflect professional accreditation standards and current trends in the field. *Effective fall 2018*.

- The dean of the School of Journalism and Communication, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved **changes to the requirements for the bachelor of arts and bachelor of science degrees in journalism**. The curriculum is being updated to reflect professional accreditation standards and current trends in the field. *Effective fall 2018*.
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School of Law

Spring Term:

- The dean of the School of Law, with endorsement by the Graduate School and approval by the Graduate Council, has approved **changes to the requirements for the business law concentration in the master of laws (LLM) degree**. Changes clarify course requirements for students who hold a basic law degree and those who do not, and provides guidelines for meeting course requirements with courses taken elsewhere. *Effective fall 2018*.
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School of Music and Dance

Winter Term:

- The dean of the School of Music and Dance, with the endorsement of the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved a minor change to the **degree requirements for the bachelor of music in music: jazz studies**. The current requirement states the following: “Classical performance studies requirement: 0–12 credits, including proficiency at a level that allows enrollment in MUP 200-level [performance courses]. Jazz guitarists are

exempt from this requirement.” The new requirement to state the following: “Classical performance studies requirement: 12 credits. Jazz guitarists are exempt from this requirement.” *Effective fall 2018.*

Spring Term:

- The dean of the School of Music and Dance, with approval by the Undergraduate Council, has approved a **certificate in teaching dance**. *Effective fall 2018.*
- The dean of the School of Music and Dance, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved minor **changes to the core course requirements for the bachelor of music in music education** (*effective fall 2018*):
 - MUE 407 Seminar: Cultural Context of Music Education is replaced with MUE 432 Music in School and Society
 - MUE 407 Seminar: Instructional Frameworks is replaced with MUE 438 Curricular Strategies in Music Education
- The dean of the School of Music and Dance, with endorsement by the Undergraduate Council chair, the associate vice provost for academic excellence, and the vice provost and dean for undergraduate studies, has approved minor **changes to the proficiency requirement for the bachelor of music in music composition** (*effective fall 2018*):
 - from this requirement—*One of two options: 1) proficiency on piano at the MUP 271 level, or 2) proficiency on piano at the MUP 171 level, in addition to another instrument or voice at or above the MUP 171 level*
 - to this requirement—*One of two options: 1) proficiency on piano at the MUP 241 level, or 2) proficiency on piano at the MUP 141 level, in addition to another instrument or voice at or above the MUP 171 level*

Phil and Penny Knight Campus for Accelerating Scientific Impact

Spring Term:

- The vice president for research and innovation, with the endorsement of the College of Arts and Sciences and the Graduate School and the approval of the Graduate Council, has approved additional major codes for the master of science degrees in biology, chemistry, and applied physics offered through the Graduate Internship Program and the

Bioinformatics and Genomics Master's Program. The additional major codes will be associated with the Knight Campus. *Effective summer 2018.*

University Academic Policies or Procedures

Fall Term:

Updated UOCC Procedures for Curricular Changes passed by Undergraduate Council and UOCC (fall 2017): <https://blogs.uoregon.edu/uocc/files/2016/10/Procedures-for-Curricular-Changes-Fall-2017-FINAL-1mvm804.pdf>

The revisions include the section on administrative changes. It now reads as follows:

Minor Changes Not Requiring Full Review

The following minor course changes may be made without full review by the UOCC:

- Minor revisions to a course description
- Minor grading option changes
- Adding or removing a generic course

Submit these requests directly to the UO curriculum coordinator, the *UO Catalog* editor in the Office of University Communications, and the curriculum coordinator in the Office of the Registrar. These requests must include a syllabus and completion of the Student Engagement Inventory and the Learning Outcomes if not already present in CourseLeaf. Extensive (or possibly problematic) changes may require full review by the UOCC for consideration.

For an existing nongeneric course, any change to information contained in the university catalog that is in **bold** type requires approval from the UOCC.

The multilisting request has also been clarified to update it to the CourseLeaf version.

- Upon recommendation of the Undergraduate Council, the Senate approved US16/17-22, **Proposal to Eliminate the “Y” Grade**. *Effective fall 2017*. Proposal reads as follows:

“The Undergraduate Council proposes to eliminate the ‘Y’ grade as an option in the University

of Oregon grading system. Instead, a grade of ‘F’ will be recorded when a student registers and either never attends or participates, or attends and participates in part of the course but does not complete the course requirements.”

See <https://senate.uoregon.edu/entry/?Motions=US16/17-22> for further guidance.

- Upon recommendation of the Undergraduate Council, the Senate approved US16/17-20, **Major Declaration Policy** (<http://senate.uoregon.edu/entry/?Motions=US16/17-20>.) *Effective fall 2017*. Policy reads as follows:

First-time, full-time freshmen

1. Undergraduates who matriculated into the UO as first-time, full-time freshman students should declare a major by the end of the fourth week of their sixth term of enrollment (typically spring term in their second year at the UO).
2. Students who have not declared a major by the end of the fourth week of their sixth term of enrollment will need to see an advisor and receive a personal identification number (PIN) before they can register for the next term’s classes. Advisors can either assist students in choosing a major or grant an exception and help students develop a plan to declare a major.

Transfer Students

1. Transfer students should declare a major by the end of the fourth week of their third term of enrollment at the UO.
2. Transfer students who have not declared a major by the end of the fourth week of the third term of enrollment at the UO will need to see an advisor and receive a PIN before they can register for the next term’s classes. Advisors can either assist students in choosing a major or grant an exception and help students develop a plan to declare a major.

Implementation. The university registrar will set up the tracking and PIN system once the policy is approved. Advising email campaigns will be developed to reach out to students each term who are approaching the criteria, reminding them to declare a major or see an advisor.

Winter Term:

- Upon request of the College of Design and approval by the Undergraduate Council, the **degree requirements for the bachelor of fine arts are changed** as indicated below. *Effective fall 2018*.
 - Minimum credits reduced from 220 credits to 180 credits
 - **Group requirements.** A minimum of 12 credits in group-satisfying courses in each group for a total of 36 credits (no more than three courses from one subject); no

- more than one course within the same subject code of the major. Limitations on subject codes remain the same
 - Eliminate the language and mathematics minimum
 - UO residency requirement: 45 after 120
- Upon approval of the Undergraduate Council, the university will designate students who do not have a declared major as “Exploring” instead of “Undeclared.” *Effective fall 2018.*
- Clarification for online class approval.

The April 2016 guidelines for approval state:

Already existing undergraduate online and hybrid classes will also be required to follow this model and will be reviewed by the UOCC for equivalence and appropriate assignment of credit hours within the next 3 years.

Clarification to include adding an online version to an existing class:

Already existing undergraduate online and hybrid classes and new online versions that are added to existing classes will also be required to follow this model and will be reviewed by the UOCC for equivalence and appropriate assignment of credit hours by Fall 2019 or after being taught 3 times since Spring 2016.

- UO Undergraduate General-Education Group-Requirement policy

UO Undergraduate General-Education Group-Requirement Policy

The following criteria was proposed by the Undergraduate Council and the College of Arts and Sciences Curriculum Committee. The University Senate approved them in May 2001 by Motion US0001-3 Replacement Motion governing the approval of courses meeting general-education requirements and the distribution of courses student must complete within each group. Revised May 11, 2011 to authorize general education credit for courses waiting for permanent numbers. Revised May 22, 2013 to make clear that repeatable courses are not assigned groups satisfying status. Revised March 12, 2015 to remove the Inter-College General Education Review Committee (ICGER) from the review and approval process. Revised February 14, 2018 to include course outcomes and criteria from AA/OT, OTM, and HB2998 Credit Transfer Workgroup Foundational Curricula.

1. Group-satisfying courses in Arts and Letters, Social Science, and Science must meet

the following general criteria:

- 1.1. **Group-satisfying courses in arts and letters** must create meaningful opportunities for students to engage actively in the modes of inquiry that define a discipline. Proposed courses must be broad in scope and demonstrably liberal in nature (that is, courses that promote open inquiry from a variety of perspectives). Though some courses may focus on specialized subjects or approaches, there must be a substantial course content locating that subject in the broader context of the major issues of the discipline. Qualifying courses will not focus on teaching basic skills but will require the application or engagement of those skills through analysis and interpretation.
- 1.2. **Group-satisfying courses in the social sciences** must be liberal in nature rather than being professionally oriented or limited to the performance of professional skills. They must cover a representative cross-section of key issues, perspectives, and modes of analysis employed by scholars working on the subject matter addressed by the course. The subject matter of the course will be relatively broad, e.g., involving more than one issue, place, or time. Courses with an emphasis on methods and skills will satisfy the requirement only if there is also a substantial and coherent theoretical component.
- 1.3. **Group-satisfying courses in the sciences** should introduce students to the foundations of one or more scientific disciplines, or should provide an introduction to fundamental methods (such as mathematics) that are widely used in scientific disciplines. Courses should introduce students to the process of scientific reasoning.

2. Specific Criteria:

- 2.1. Group-satisfying courses must be numbered at the 100, 200, and 300 levels.
- 2.2. Lower division courses must be offered annually, and upper division courses at least every other year.
- 2.3. Approved courses must be at least 4 credits each.
- 2.4. Approved courses cannot be repeatable for credit.
- 2.5. Upper-division group-satisfying courses must provide depth and rigor beyond that of typical lower-division general-education courses. Departments must justify, in terms of content, workload, and method of instruction, the assignment of a course to the upper level.
- 2.6. Courses that are offered for majors only are excluded from group status, but courses that are designed for both majors and other students may qualify.
- 2.7. Although laboratory courses are not automatically excluded from group status in the sciences, to acquire this status, the courses must not focus primarily on techniques or data collection.

3. Procedures governing the approval of all courses designed to meet general-

education group requirements.

- 3.1. Before submission to the Senate, such courses proposed by departments must be reviewed:
 - 3.1.1. By the curricular committees (or equivalent) of the various colleges and schools and
 - 3.1.2. By the University Committee on Courses. There must be two committee faculty members present during the vote who are not representatives of the College of Arts and Sciences.
- 3.2. The University Committee on Courses is authorized to establish procedures governing the review process.
- 3.3 At the discretion of the University Committee on Courses, a course that has been submitted for review may be taught for group-satisfying general education credit once under a temporary course number while it is being reviewed, if the committee initially reviews it and determines the course would meet the criteria of group-satisfying courses as initially proposed.

4. Completion of group requirements (student progress):

- 4.1. Within the full set of courses that fulfills all of the requirements, students may not count
 - 4.1.1. more than one course that has the subject code of the major, or
 - 4.1.2. more than three courses that have the same subject code.
- 4.2. Within the smaller set of courses that fulfills the requirements of each group, students must complete at least two courses that have the same subject code.

Outcomes and Criteria:

Arts and Letters*:

OUTCOMES

As a result of taking General Education Arts & Letters courses, a student should be able to:

- Interpret and engage in the Arts & Letters, making use of the creative process to enrich the quality of life; and
- Critically analyze values and ethics within a range of human experience and expression to engage more fully in local and global issues.

* “Arts & Letters” refers to works of art, whether written, crafted, designed, or performed and documents of historical or cultural significance.

CRITERIA

A course in Arts & Letters should:

- 1) Introduce the fundamental ideas and practices of the discipline and allow students to

apply them.

- 2) Elicit analytical and critical responses to historical and/or cultural works, such as literature, music, language, philosophy, religion, and the visual and performing arts.
- 3) Explore the conventions and techniques of significant forms of human expression.
- 4) Place the discipline in a historical and cultural context and demonstrate its relationship with other discipline.
- 5) Each course should also do at least one of the following:
 - a. Foster creative individual expression via analysis, synthesis, and critical evaluation;
 - b. Compare/contrast attitudes and values of specific historical periods or world cultures; and
 - c. Examine the origins and influences of ethical or aesthetic traditions.

Natural Sciences

OUTCOMES

As a result of taking General Education Natural Science courses, a student should be able to:

- Gather, comprehend, and communicate scientific and technical information in order to explore ideas, models, and solutions and generate further questions;
- Apply scientific and technical modes of inquiry, individually, and collaboratively, to critically evaluate existing or alternative explanations, solve problems, and make evidence-based decisions in an ethical manner; and
- Assess the strengths and weaknesses of scientific studies and critically examine the influence of scientific and technical knowledge on human society and the environment.

CRITERIA

A General Education course in Natural Science should:

- 1) Analyze the development, scope, and limitations of fundamental scientific concepts, models, theories, and methods.
- 2) Engage students in problem-solving and investigation, through the application of scientific and mathematical methods and concepts, and by using evidence to create and test models and draw conclusions. The goal should be to develop analytical thinking that includes evaluation, synthesis, and creative insight.
- 3) Examine relationships with other subject areas, including the ethical application of science in human society and the relevance of science to everyday life.

In addition,

A General Education course in Natural Science should:

- Engage students in collaborative, hands-on and/or real-life activities that develop scientific reasoning and the capacity to apply mathematics and that allow students to experience the exhilaration of discovery.

Social Sciences

OUTCOMES

As a result of taking General Education Social Science courses, a student should be able to:

- Apply analytical skills to social phenomena in order to understand human behavior; and
- Apply knowledge and experience to foster personal growth and better appreciate the diverse social world in which we live.

CRITERIA

An introductory course in the Social Sciences should be broad in scope. Courses may focus on specialized or interdisciplinary subjects, but there must be substantial course content locating the subject in the broader context of the discipline(s).

Approved courses should help students to:

- 1) Understand the role of individuals and institutions within the context of society.
- 2) Assess different theories and concepts and understand the distinctions between empirical and other methods of inquiry.
- 3) Utilize appropriate information literacy skills in written and oral communication.
- 4) Understand the diversity of human experience and thought, individually and collectively.
- 5) Apply knowledge and skills to contemporary problems and issues.

Spring Term:

1. **COURSE REPEAT POLICY CHANGE:** On approval by the Undergraduate Council, and with endorsement by the Office of the Provost and the university registrar, the following new course repeat policy is proposed to clarify and strengthen the existing policy, and establish guidelines for GPA calculation that are more consistent with accepted higher-education practices. This policy change was discussed at several Undergraduate Council meetings and with stakeholders in advising, the Office of the Provost, and the university registrar. The policy will go into effect fall 2019 to allow advising staffers sufficient time to communicate changes to students:

UO Policy on Repeatable and Nonrepeatable Undergraduate Courses

Effective fall 2019

Repeatable Courses

1. Some University of Oregon (UO) courses are repeatable for credit (for example, when the content of the course differs from previous offerings of the course). If a course has been approved by the Committee on Courses as repeatable for credit, any restrictions for the course are listed in the course catalog, including limits to credits and number of times the course may be repeated.
2. Students who have reached the limit will not be permitted to register again for the course without petitioning for prior approval from the Academic Requirements Committee through the Office of the Registrar.

3. Credits for repeatable courses are awarded each time the course is completed, up to the established limits.
4. All graded attempts of repeatable courses taken at the UO are calculated into the term and cumulative GPAs.

Nonrepeatable Courses

1. Students who earned a mid-C or better or Pass in a course that is nonrepeatable, whether taken at the UO or transferred from another institution, may not register again for the course without petitioning for prior approval from the Academic Requirements Committee through the Office of the Registrar.
2. Students who have not earned a mid-C or better or Pass in any course taken at the UO or transferred from another institution may enroll in nonrepeatable courses without prior approval, but no more than three times in total. All attempts (inclusive of all UO grades and marks: A–F, I, N, P, W, X, Y, and so forth), including those prior to fall 2019, are counted toward this limitation. Exceptions to this policy may be granted by petitioning the Academic Requirements Committee through the Office of the Registrar.
3. Credits for nonrepeatable courses are awarded only one time.
4. All graded attempts of repeated courses taken at the UO are calculated into the term and cumulative GPAs.

Grades for Repeated Courses

1. Prior to Fall 2016, all college-level grades at the UO are calculated into the term and cumulative GPAs.
2. In accordance with the repeat policy in effect at that time for Fall 2016 through Summer **2019** repeated courses at the UO are annotated on the transcript as being either repeated course, included in term and cumulative GPA or repeated course, excluded from cumulative GPA only.
3. Effective Fall **2019**, all college-level grades at the UO are calculated into the term and cumulative GPAs.”

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2. **MANDATORY ATTENDANCE POLICY CHANGE** (effective fall 2018): On approval by the Undergraduate and Graduate Councils, and with endorsement by the Office of the Provost and the university registrar, the following new **Mandatory Attendance Policy is proposed**. This policy change was discussed several times at both Undergraduate and Graduate Council meetings with revisions made at each step. The policy was also discussed with the Office of the Provost, university registrar, and advising. The current policy and problems with that policy are listed first, followed by the approved new policy.

Current Policy

“Academic departments may require students to attend the first and/or second meetings of designated classes. These classes are identified in the Class Schedule. Students who do not attend the first two sessions of these classes may be directed by the academic department to drop the course so that the seat may be given to another student. Students are responsible for dropping the class; there is no automatic drop. The university refund schedule applies.”

<https://registrar.uoregon.edu/current-students/registering-for-classes>

Problems with Current Policy

The current Mandatory Attendance Policy is confusing and inconsistently applied.

- The policy allows departments to mandate attendance to the “first and/or second meetings.” Courses are then tagged as “Mandatory Attendance” in the course schedule. However, the notes corresponding to the mandatory attendance tag do not communicate to students which way the policy is being applied for a given class. This creates confusion for students.
- The policy states that “Students who do not attend the first two sessions of these classes may be directed by the academic department to drop the course so that the seat may be given to another student.” First, the word “may” here is inconsistent with a “mandatory” policy. Second, the policy doesn’t need the statement about giving the seat to another student.
- It’s unclear why we need a policy that covers the first two class meetings. It should be sufficient to require attendance at the first meeting and then use grading requirements on the syllabus to govern attendance after that.
- The policy is silent on how it is to be applied when a student adds a course after the first or second meeting in mandatory attendance courses. Currently, this dilemma is handled by individual faculty members in different ways. Some faculty members do not allow students to continue in the course even if they have been allowed to add in accordance with university policy. Some faculty members allow students to continue but do not allow students to make up graded work from the first meeting, thus penalizing students who add after the first class meetings.

The goal of these changes is to clarify the policy so that students and faculty members have a common understanding of what is required and their respective responsibilities.

Proposed Policy

Mandatory First Class Attendance Policy. Academic departments may designate courses (not individual sections) as “Mandatory First Class Attendance,” which requires enrolled students to attend the first official meeting, as indicated in the UO Class Schedule, of designated courses. Attendance will be taken at the first official meeting of all courses with this designation. These courses are identified in the Class Schedule.

Enrolled students who do not attend the first official meeting of these courses will be dropped from the course. Departments will report the students who do not attend the first official meeting to the Office of the Registrar by 5:00 p.m. on the second day that the class meets, and the registrar’s office will drop the students from the course. The university refund schedule applies.

After the first official meeting, students may add courses with the “Mandatory First Class Attendance” designation only with instructor approval. Instructors may deny course adds after the first official session.

Students may request a waiver of the first class meeting policy for exceptional circumstances by contacting their instructor prior to the first official meeting. The instructor has the option to waive the requirement based on the reason provided by the student but is not required to do so.

Instructors who approve a late add or grant a waiver must allow students to make up any missed work.

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- 3. ADD, WITHDRAWAL, AND WAIT LIST DEADLINE CHANGES** (effective fall 2018): On approval by the Undergraduate and Graduate Councils, and with endorsement by the Office of the Provost and the university registrar, the following changes to some academic deadlines are proposed. This policy change was discussed several times at both Undergraduate and Graduate Council with revisions made at each step. The policy was also discussed with the Office of the Provost, university registrar, and advising. The context and goals of the policy change are described first, with changes noted after.

Context

Analysis of current wait list and add/drop policies suggests that our policies allow excess movement of students in the first two weeks of classes. Given 10-week terms, our current policies allow students to miss up to 20 percent of a course. In addition, students who are on wait lists do not have access to Canvas and are not allowed, by policy, to attend classes. This means they can miss 20 percent of a course and have no access to course materials. In addition, departments use wait lists inconsistently or do not use the wait lists at all so that they can manage access to their courses in the first week.

Goals

Changes to these policies are meant to

- encourage students to create a full schedule and settle into their schedule earlier
- reduce the percentage of a course that policy allows a student to miss
- provide departments using wait lists the ability to adjust access for available seats during the first week

Academic Deadlines	Current	Suggested
Last day to drop a class without a “W” appearing on transcript	Week 2—Monday	Saturday of week 1—11:59 p.m.
Last day to add a class (except by petition)	Week 2—Wednesday	Sunday after week 1—11:59 p.m.
Close class wait lists	Week 1—Friday noon	Week 1—Wednesday 9:00 a.m.