

Tenth-Year Review: Revised 10/19/16
COMMITTEE ON OVERSIGHT AND
SHARED GOVERNANCE [Tier 2]

1) Name of Committee [Tier Number for Committee]: Committee on Oversight and Shared Governance [Tier 2]

2) Brief Description:

The Committee on Oversight and Shared Governance oversees the committee structure within the system of shared governance.

3) Background:

4) Charge and Responsibilities:

The Committee on Oversight and Shared Governance is charged with the oversight of the committee structure within the system of shared governance. Its work is focused primarily on three areas:

- Appointing committee membership. Working with Senate leadership. The Committee on Oversight and Shared Governance (OG) shall support the designation of the faculty and officer of administration membership of all appointed University Standing Committees established by Senate legislation. It may also, when appropriate, nominate faculty to Administrative Advisory Groups and Externally-Mandated Boards.
- Ensuring smooth committee functioning. The Committee on Oversight and Shared Governance shall work with the Senate Leadership and committee chairs as relevant to identify a work-plan for the year that will identify key goals, actions, and motions. This may include, but it is not inclusive of:
 1. Providing oversight or guidance to committees, working groups or task forces through participation and advice
 2. Assisting committees with developing motions consistent with their charge and responsibilities
 3. Reviewing and revising a committee's charge, membership or processes
 4. Developing motions to create new committees or dissolve latent committees
- Ensuring collaboration. The Committee on Oversight and Shared Governance will collaborate with Senate and committee leadership on the above activities.
- ~~Maintaining committee operating processes. The Committee on Oversight and Shared Governance shall create and maintain operating processes for each University Standing Committee and, where appropriate, Administrative Advisory Groups and Externally-Mandated Boards. It shall conduct an annual orientation for all chairs of University Standing Committees, and, where appropriate, Administrative Advisory Groups and Externally-Mandated Boards.~~
- ~~Coordinating committees. The Committee on Oversight and Shared~~

~~Governance shall ensure that each University Standing Committee and, where appropriate, Administrative Advisory Groups and Externally-Mandated Boards, are meeting appropriately, fulfilling their charges, and reporting as required. It shall designate a Coordinator for each of the following committee categories: Academic and Research; Administrative; Awards; Governance; Grievances and Appeals; Student Matters; and Other. Each Coordinator shall ensure that committees within his or her category.~~

- ~~1. have a full roster of members;~~
- ~~2. elect chairs as specified in committee descriptions;~~
- ~~3. hold meetings as appropriate~~
- ~~4. report to the Senate in a timely fashion.~~

~~Each Coordinator shall submit an annual report on these matters to the Senate by November 1, and for purposes of the Senate Vice President's annual review of committees, each shall maintain records of committee matters needing attention.~~

The Senate Vice President is responsible for ensuring that the Committee on

Oversight and Shared Governance is fulfilling its charge ~~in these three areas~~ and that the committee system is functioning well. ~~Using records maintained by the Coordinators, he or she will conduct an annual review of committees and the committee system during the fall term.~~

5) Membership Requirements:

The Committee on Oversight and Shared Governance shall generally have 10-12 members from Senate constituencies, with a majority coming from the Statutory Faculty as defined in the University of Oregon Constitution, Section 2.2. To facilitate its work, the Committee membership should represent the broadest possible cross-section of campus academic units including CAS and the professional schools. The Senate Vice President is the chair of the Committee on Committees.

6) Leadership Structure (Chair, Convener &/or Staff):

- a) Chair: Senate Vice President
- b) Staff: Senate Executive Coordinator

7) Election Schedule for Chair (quarter, week or “at the first meeting”):

N/A

8) Length of Term:

- a) Non-Students: 2 years
- b) Students: N/A
- c) Ex Officio: indefinite

9) Term Limits:

- a) For the Chair: N/A
- b) For Committee Members: 2 consecutive terms
- c) Ex officio: none

10) Frequency of Meetings:

11) Workload Designation:

- a) For the Chair: [Tier 1] approximately 40 hours/year
- b) For Committee Members: [Tier 2] approximately 30 hours/year
- c)

12) Reporting Deadline(s):

The Committee on Oversight and Shared Governance shall submit an annual written report to the Senate President and Senate Executive Coordinator by November 1. The committee may also make additional written or oral reports to the Senate.

13) Current Members [*Leave blank at present*]:

14) Type:

Internal Senate Committee

15) Category:
Administrative

16) Selection Process:
Appointed by the Senate President in consultation with the Senate Vice President

17) Additional Information:

18) Remarks: