

## **Tenth-Year Review: Revised 11/12/2024 SCHOLASTIC REVIEW COMMITTEE [Tier 2]**

### 1) Name of Committee Scholastic Review Committee

### 2) Brief Description:

Administration and interpretation of policy for undergraduate students whose academic work falls below UO scholarship requirements; rules on petitions for reinstatement or change of grade **related to academic progress**

### 3) Background:

### 4) Charge and Responsibilities:

The Scholastic Review Committee is responsible for administering, within the framework of faculty legislation, the undergraduate academic standards of the University as they pertain to the level of academic performance and progress toward a degree. The SRC reviews the records of undergraduate students doing unsatisfactory work, places such students on probation and sets individual goals for improvement, disqualifies students from attending the University for continued unsatisfactory scholarship, and reviews petitions for reinstatement. These responsibilities are carried out in two ways: (1) End of Term Review—in which the committee reviews the academic records of undergraduate students who have been disqualified based on academic performance, and (2) Petition Review—in which the committee acts upon petitions submitted by students for reinstatement, cancellation of academic probation or disqualification, retroactive withdrawal, retroactive change in grading option, or contested grade. Graduate students and law school students are excluded from committee review for academic warning, academic probation, and academic disqualification. The Scholastic Review Committee differs from the Academic Requirements Committee in that the SRC normally looks only at changes in the student record once the academic term in question is completed.

## **Our Charge and Responsibilities**

### **I.**

The Scholastic Review Committee (SRC) assists in the administration of academic standards at the University of Oregon. The SRC works alongside the University Registrar, Advising and other administrative partners to complete the following tasks:

- 1) Annually review advising guidelines, including which types of petitions qualify for administrative action such as auto-approve and auto-deny.
- 2) Review available data quarterly on petitions, acceptance and denial rates by type of petition.
- 3) Review and vote on all petitions that are denied in any administrative review process
- 4) Review and vote on all disqualification and reinstatement petitions.
- 5) Review all petitions related to eligibility for intercollegiate athletics or other University sponsored activities
- 6) Organize an annual orientation for new members

### **II.**

Voting members are required to recuse themselves from votes on petitions relating to their known current students or advisees, or for petitions related to their current or previous classes.

### **III.**

The SRC does not review petitions from graduate and law students that are managed by the internal review processes of the Division of Graduate Studies and the School of Law. These petitions include but are not limited to academic warning, academic probation, academic disqualification and reinstatement.

#### IV

The SRC differs from the Academic Requirements Committee in that the SRC normally only looks at changes in the student record once the academic term in question is completed.

#### 5) Membership Requirements:

~~Membership of the Scholastic Requirements Committee is not fixed except for the 4 student members. Membership traditionally includes 7-9 teaching faculty, 4 students, and the following ex-officio members: University Registrar (non-voting), Director of the Counseling Center or designee, Director of Student Financial Aid and Scholarships or designee, the Director of Services for Student Athletes or designee, the Director of the Teaching and Learning Center or designee, a representative from the Office of Multicultural Academic Excellence, a representative from the Office of International Affairs, and 2 representatives from the Office of Academic Advising.~~

#### Membership Composition (Voting Members)

- Members of the Statutory Faculty (11 seats) (appointed by the Senate President)
- Office of Advising (4 seats) (appointed by the Vice Provost for Undergraduate Education and Student Success)
- Representatives from the Center for Multicultural Academic Excellence, TRIO, Pathway Oregon and Services for Student Athletes (4 seats) (appointed by the Vice Provost for Undergraduate Education and Student Success)
- Representative from the Division of Global Engagement (1 seat) (appointed by the Vice Provost for Global Engagement)
- ASUO Senators (2 seats) (appointed by the ASUO Senate President)

#### Ex-Officio Members (non-voting)

- Director of UO Counseling Center or designee
- Director of Student Financial Aid & Scholarships or designee
- Director of Teaching Engagement Program or designee
- University Registrar or designee
- Dean of Students or designee
- Director of Accessible Education Center or designee

#### 6) Leadership Structure (Chair, Convener &/or Staff):

- a) Chair: elected from the committee (faculty) membership
- b) Convener: University Registrar

c) Staff: Advisers from the Office of Academic Advising and University Registrar

7) Election Schedule for Chair (quarter, week, or “at the first meeting”):

At the first meeting of the Fall term

8) Length of Term:

a) Non-Students (faculty, OA’s, OR’s Classified): 2 years, staggered

b) Students: 1 year

c) Ex Officio: indefinite

9) Term Limits:

a) For the Chair: 2 consecutive terms

b) For Committee Members: none

c) Ex officio: none

10) Frequency of Meetings:

~~Two three-hour End-of-Term Meetings each Fall, Winter, Spring and Summer terms; four or five additional “petition” meetings each term.~~ Meetings will be set on an as needed basis by the Chair. The meetings will generally consist of meetings at the end of term to review petitions. This committee does require meetings during Summer term to review petitions

11) Workload Designation:

a) For the Chair: approximately 30 hours per year

b) For Committee Members: approximately 30 hours per year

12) Reporting Deadline(s):

The Scholastic Review Committee shall report to the University Senate. At a minimum this report shall be in the form of an annual written report submitted by the Committee Chair to the Senate President and Senate Executive Coordinator following the Summer End-of-Term Meeting. The committee shall also make additional written or oral reports to the Senate as necessary.

13) Current Members [*Leave blank at present*]:

14) Type:

Standing Committee

15) Category:

Academic

16) Selection Process:

Appointed

17) Additional Information:

Additional information can be found on the University Senate Committee Archive page.