FACULTY PERSONNEL COMMITTEE [Tier 1+]

1. Name of Committee:

Faculty Personnel Committee [Tier 1+]

1. Brief Description of the Committee:

The Faculty Personnel Committee shall be responsible for advising the Provost on all tenure and promotion cases for tenure-track faculty.

1. Background:
2. Charge and Responsibilities:

The Faculty Personnel Committee shall be responsible for advising the Provost on all tenure and promotion cases for tenure-track faculty.

1. Membership Requirements:
	* FPC Membership. Membership is fixed and shall consist of twelve (12) members:
	* Six (6) members shall hold appointments in the College of Arts and Sciences (CAS), but no more than one person from the same CAS department may serve at the same time.
	* Six (6) members shall hold appointments in the professional schools and colleges*,* one from each school or college.

Only tenured Officers of Instruction with academic appointments of 0.5 FTE or greater are eligible to serve. This excludes career, pro-tem, visiting, professor of practice, and courtesy appointments. The University President, Vice-Presidents, Provost, Vice-Provosts, Associate and Assistant Provosts, Deans, Associate Deans, and CAS department heads are ineligible to serve. No individual may serve during a year when his or her promotion case will come before the FPC*;* current members must resign from the FPC in such circumstances.

* + ~~Election of FPC members. Elections for the FPC shall be held in the spring quarter. Only members of the voting faculty who are Officers of Instruction with tenure or in tenure track positions shall be eligible to vote in elections to the FPC. The Senate Executive Coordinator, with the help of the University Senate, shall ensure that the number of candidates nominated shall be at least one more than the number of open positions in both the College of Arts and Sciences and in the Professional Schools and Colleges. Candidates for the FPC may be nominated by any person who is eligible to vote in the election for that position. Except in instances of self-nomination, the nomination must be accompanied by evidence that the person nominated is willing to serve in the position~~ ~~allots shall be circulated to all eligible voting Officers of Instruction.~~
	+ Quorum: No vote on a tenure or promotion case shall be taken in the FPC except in the presence of two-thirds of eligible members. Eligible members are those members who have not recused themselves from a particular case.
1. Leadership Structure (Chair, Convener and/or Staff):
2. Chair: elected from the committee membership
3. Convener: The Provost, or Provost’s designee, shall convene the FPC’s first meeting of the fall quarter.
4. Staff: Office of the Provost
5. Election Schedule for Chair (quarter, week or “at the first meeting”):

The committee [council] shall elect a chair(s) from among its voting members at the first possible meeting of a new majority, usually at the first meeting of fall term. In situations where the chair from the prior year is still a member of the committee, that person remains the chair until a new chair is elected.

1. Length of Term:
2. Non-Students (faculty, OAs, ORs, Classified): 2 years, staggered
3. Students: n/a
4. Ex Officio: n/a
5. Term Limits:
6. For the Chair: 1 term
7. For Committee Members:
8. Ex officio: n/a
9. Frequency of Meetings:

At least once per week, beginning late in the fall quarter

1. Workload Designation:
2. For the Chair: [Tier 1+], above 90 hours per year
3. For Committee Members: [Tier 1+], above 90 hours per year
4. Reporting Deadline(s):

 The committee shall provide the senate with an oral or written report regarding substantive work it undertakes in a timely fashion. This does not preclude the senate from requesting an oral or written report from the committee as it deems necessary or appropriate.

1. Current Members [*Leave blank at present*]:
2. Type:

Standing committee

1. Category: Administrative
2. Selection Process: Elected
3. Additional Information: