

## Academic Modification Advisory Committee

### Section 1: Purpose

- 1.1- The Academic Modification Advisory Committee (AMAC) is advisory to and convened by the Senate President after the President (UO President) has declared the need to initiate a significant academic change.

### Section 2: Charge

2.1- The AMAC will provide meaningful advice and input to the President specifically related to significant academic changes.

2.2- The AMAC agrees to strict confidentiality as necessary to facilitate its role in providing meaningful advice to administrators. All conversations, documents shared and specific details discussed in a confidential setting shall remain confidential without unanimous agreement from the committee membership including ex-officio administrative members.

2.3- The AMAC shall provide a written report to the University Senate with their input before significant academic changes are executed. The report shall detail the process the Committee used to solicit information and provide feedback to appropriate administrators but will not include confidential information without unanimous agreement (see section 2.2). The AMAC report shall include details of the feedback received from various stakeholders and the University Community and the public.

2.4. The AMAC shall establish a plan for soliciting feedback from specific stakeholders, the University of Oregon Community, and the public as directed in section 4.4 of the Procedures for collaborative input for significant academic changes at the University of Oregon

2.5 The AMAC shall consider the following guidelines when giving their feedback to a potential significant academic change

- A. academic quality of a program
- B. significance of the program within the history of the University of Oregon and higher education in the United States
- C. contribution of the program to the University's mission, curriculum, research and service
- D. a program's present and projected student enrollment and societal need of the program
- E. the program's contribution to other units and interdisciplinary faculty
- F. the program's effect on diversity of the University, including historically underrepresented faculty, staff and students

G. The relative costs and resources of the program, considered in relation to the foregoing factors.

2.6- Each final AMAC report shall evaluate the administration's plan for a significant academic change to ensure that the plan:

A. includes provisions for students to complete their degree within a reasonable teach-out period or receive equivalent alternatives

B. is compliant with existing university policies and procedures and collective bargaining agreements that provide reassignment or other protections for affected faculty and staff.

C. preserves the preservation of essential curricular functions and academic records

D. mitigates harm to related programs and units.

### Section 3: Membership of the Committee

3.1- The Senate President or their designee shall serve as the Chair of the AMAC and shall convene the committee.

3.2- The membership of this group shall consist of 9 elected, or in the case of students, appointed members of the University of Oregon Senate.

3.3- When the Senate President convenes the AMAC (See Procedures for Collaborative input section 3.1) they shall nominate a slate of seven members for appointment with the following criteria

3.3.1- Six statutory faculty members elected to the University of Oregon Senate, at least three of which must be from the College of Arts and Sciences, and at least three statutory faculty members shall represent a professional schools and colleges with no more than one member representing an individual professional school.

3.3.2- One member elected to the University of Oregon Senate representing Officers of Administration.

3.3.3- One member elected to the University of Oregon Senate representing Classified Staff.

3.3.4- One member appointed to the University of Oregon Senate representing students.

### Section 4 Appointment by the Senate-

4.1- At the first possible regular or, as necessary, special meeting of the University of Oregon Senate, the Senate shall vote to confirm the appointed membership before it is convened.

4.2- Once confirmed, the appointed members of the AMAC generally serve until the processes outlined in the Procedures for Collaborative Input for Significant Academic Changes at the University of Oregon are completed.

As necessary, the Senate President may nominate substitute member who will be confirmed at the first possible regular or special meeting of the Senate after their nomination.

#### Section 5: Ex- Officio Members

5.1- University of Oregon President or their designee

5.2- University of Oregon Provost or their designee

5.3- University of Vice President for Finance and Administration or their designee

5.4- The Dean(s) of an affected school of college or their designee

5.5- University of Oregon Executive Vice Provost for Administration or their designee